

Roscommon County Road Commission

Scott Eckstorm, Commissioner
James Porath, Commissioner
Clint Stauffer, Commission
Brian Vaughn, Commissioner
Justin Wykoff, Commissioner

**820 E. West Branch Road
Prudenville, MI 48651**

Roger Saxton, Manager
Phone:(989)366-0333
Fax:(989)366-0299
Website: www.roscommoncrc.com
E-mail: rcrc@roscommoncrc.com

RE: Roscommon County Road Commission

ADOPT-A-ROAD Program

The purpose of this letter is to introduce your organization to a local program that can utilize your resources to benefit your business, service club or group, but also can benefit the environment, improve the image of our community and help the Roscommon County Road Commission.

If you have ever wondered how you or your organization can help protect our environment, help with the community recycling effort or work on conservation in your own community, this program may be right for you.

If you've ever wondered how you can utilize new methods of advertising, increase community recognition, improve public relations or even recruit new members, this innovative program may suit your needs.

The Roscommon County Road Commission is modeling a program after the popular State of Michigan Adopt-A-Highway program. Our program will provide your group with roadway signs, after the first pick up has been completed, indicating your organizations involvement in the ADOPT-A-ROAD program. In return, we will ask your group to perform roadside pick up two (2) times per year on routes chosen by your organization. This can be an easy, fun way of promoting your organization, while making a visible and noticeable effort to improve our community.

If you would like details regarding this program, please feel free to contact our office. Someone will be available to explain the ADOPT-A-ROAD program to you. The routes will be assigned on a first-come, first-served basis. Call now to reserve your route.

Sincerely,

Roger Saxton, Manager

ROSCOMMON COUNTY ROAD COMMISSION
ADOPT-A-ROAD

Individual Application and Permit
For Use of County Road Right-of-Way

All primary roadways in Roscommon County may be adopted. Permits will be issued to the group for a *two (2) year* period. Assignments will be made on a first come/first served basis. Groups must agree to pick up litter a minimum of two (2) times a year during the designated dates in May and September. Participants are required to adopt, at a minimum, a three (3) mile section of road (both sides). Less than three mile sections may be adopted with the Road Commission approval, but identification may not be provided.

A permit is required to be placed on file at the Road Commission office to participate in the Adopt-A-Road program. No permit fee shall be charged to Adopt-A-Road. A minimum of information is required to complete this form. A performance bond and proof of insurance are not required to complete this permit.

Please fill in all the required information below.

Applicant (Name of Organization) _____

Mailing Address _____

City, State, Zip _____

Contact Person

Day Phone No. _____ Evening Phone No. _____

Location and/or Route No. _____

Township _____ Section# _____

I hereby certify that I am acting as an authorized agent on behalf of the named applicant.

Applicant/Authorized Agent Signature

ROSCOMMON COUNTY ROAD COMMISSION

ADOPT-A-ROAD

WORDING OF ADOPT-A-ROAD SIGNS

Please indicate below the **exact** wording as it is to appear on the road sign for your organization. The Roscommon County Road Commission will have the sign prepared, after the initial pick up, as indicated below. You are allowed a total of 40 characters, including spaces.

The acknowledgement on the sign may be placed on two lines, depending on the length of the wording.

If you have any questions, please call before returning the form to us for processing.

ADOPT-A-ROAD
ROAD SIGN APPROVAL FORM

I verify that the above listing is the correct wording and spelling to be used on our Adopt-A-Road signs.

Name

Name of Organization

*WELCOME TO THE TEAM
ADOPT-A-ROAD*

GENERAL SAFETY RULES:

- Highway traffic travels at high speeds, and most drivers don't expect to see crews working along the roadside. Be alert and use good common sense at all times.
- Crew members should be in good health with good sight and hearing.
- Crew members must be at least 16 years of age unless otherwise approved.
- One person should be designated crew leader to ensure the safety rules are followed by everyone.

SAFETY RULES:

- Carpool to the site to reduce the number of vehicles on the roadside.
- All vehicles should be parked well off the right shoulder. Do not park on paved shoulders.
- Parking is not allowed along curves, on bridges, near or under overpasses, or in medians.
- All occupants in vehicles should exit and enter the vehicle on the side opposite traffic.
- Keep vehicles on the same side of the highway as crew members.
- Work only one side of the road at a time.
- Knives, machetes, axes, etc. should not be carried by crew members.
- Do not overfill or compact trash bags because of the danger of injuries from broken or jagged objects. Fill bags with what goes in easily, then start a new bag.
- Keep crews together for better visibility to motorists.

PROTECT YOURSELF AND OTHER CREW MEMBERS:

- Face oncoming traffic as you work whenever possible. Be prepared to move out of the way of vehicles in an emergency.
- Stop working in bad weather, especially when there is poor visibility and wet or icy roads.
- Work during daylight hours.
- Avoid overexertion. Drink lots of water, especially on hot, humid days.
- Post a person to look out for traffic dangers.
- Have a refresher session on safety awareness each time a crew goes out.
- Never walk on the highway.

Safety rules continued:

- Avoid the use of headsets.
- All workers must wear orange vests while working on the roadside . Other clothing should be light-colored for increased visibility.
- Wear gloves.
- Watch your footing. Wear substantial leather shoes or boots with good ankle support. Stay off loose stones and steep slopes.

AVOID:

- Contact with poison ivy, poison oak and other noxious weeds.
- Areas which are being mowed or where other construction or maintenance activities are being conducted.

AND PLEASE:

- DO NOT pick up discarded syringes or hypodermic needles.
- DO NOT try to remove unknown or suspected toxic substances. Notify the Road Commission or the police of the location of these items immediately.
- DO NOT enter the roadway or the shoulder areas to pick up trash.

IN CASE OF EMERGENCY:

- Every crew member should have an adequate first-aid kit. Be prepared for serious injury.
- Select an emergency room/hospital and know the route to it from the work area.
- Every crew member should have transportation immediately available.
- Use a vehicle with a mobile telephone or CB radio if available.

